

**POSITION  
DESCRIPTION**

**Agriculture Technician for Michigan Agricultural Environmental Assurance Program (MAEAP)**

**LOCATION:** Monroe County, Monroe, Michigan

**APPLICATION DEADLINE:** Until filled

**STARTING DATE:** October 3<sup>rd</sup>, 2022

This is a full-time, salaried position, with the Monroe Conservation District, funded through the Michigan Department of Agriculture and Rural Development (MDARD). The position is grant funded with the opportunity for annual renewal on October 1.

The Monroe Conservation District (MCD) is a local unit of state government, assisting landowners with the conservation and management of their natural resources. The Michigan Agricultural Environmental Assurance Program (MAEAP) is an innovative, proactive program that helps farms of all sizes, and all commodities voluntarily prevent or minimize agricultural pollution risks. MAEAP is a state (MDARD) program facilitated at the county level through conservation districts.

**POSITION OBJECTIVE:**

To assist with the implementation of MAEAP in Monroe and Wayne County through on-farm technical assistance, education, and conservation plan development to implement best management practices to reduce agricultural operations risk to water quality. Assist with local, state, and federal agency resource programs to help agricultural producers reduce identified environmental risks and make progress toward MAEAP verification.

**ESSENTIAL FUNCTIONS:**

1. Deliver the Michigan Agricultural Environmental Assurance Program (MAEAP) by:
  - a. Providing on-farm, one-on-one technical assistance, using farm specific risk assessments. Regular travel to farm locations in both counties is required.
  - b. Provide education and promotion about ground and surface water protection using displays, newsletters, group presentations, demonstrations, press releases, and other means.
  - c. Developing conservation plans for producers.
  - d. Assist producers with the implementation of conservation practices.
  - e. Maintain client confidentiality.
2. Maintain accurate and well-organized records.
3. Provide timely reports to the Monroe Conservation District Board of Directors and MDARD.
4. Adhere to grant agreement and program guidelines.
5. Complete other essential activities as required by MDARD grant agreement.

**OTHER FUNCTIONS:**

1. Assist with Monroe Conservation District programs such as participating in the annual meeting, plant sales, and all other MCD specific programming as needed.
2. Provide exceptional service to all customers who call/ visit the office.
3. Complete other duties as assigned.

**REQUIRED QUALIFICATIONS:**

1. Education: A minimum of a Bachelor of Science degree in agriculture, natural resources management, animal, crop, environmental, agronomy, dairy, and/or soil science; or horticulture is required. (May combine at least 2 years of agricultural experience with an Associates Degree in a field listed above to meet the requirement)
2. Experience: A minimum of two years of experience in natural resources or agriculture fieldwork and experience working with agricultural producers and conservation practices is preferred.

3. Must be able to pass a Federal Background Security Check.
4. Must be fully vaccinated with the Covid-19 vaccine.

**DESIRED QUALIFICATIONS:**

1. Computer skills: proficient with Microsoft Office suite, Google Workspace, online marketing platforms, database systems
2. GIS experience is desired.
3. Certified Pesticide Applicator.
4. Excellent organizational, written, and verbal communication skills.
5. Exhibit social and interpersonal skills.
6. Public speaking.
7. Work cooperatively with other District and agency personnel.

**COMPENSATION PACKAGE:**

Salary: \$19.00 – 23.00/hour, commensurate with education and experience. Opportunity for salary to increase with additional training and years of service to the program.

Benefits:            Worker's Compensation Insurance coverage  
                          Unemployment Insurance coverage  
                          Mileage reimbursement for business related use of personal vehicle.  
                          Health insurance stipend  
                          Business cell phone provided

**WORKING CONDITIONS:**

Position is supervised by the District Manager of the Monroe Conservation District. Employment will require completion of a work agreement and annual performance evaluations. Must be able to work efficiently outdoors in varying conditions and rough terrain; approximately 40% office-related activities and 60% field-related activities.

**Please Send Cover Letter, references, and resume to:**

Catherine Acerboni, District Manger  
[Catherine.acerboni@mi.nacdnet.net](mailto:Catherine.acerboni@mi.nacdnet.net)

mail to the address below or put in the drop box at the same address.  
Monroe Conservation District  
1137 South Telegraph Road  
Monroe, Michigan 48161